

**Annual Report  
ATS Programs**

**Universal Items**

1. Submit policies on admitting, treating, and referring methadone maintained clients.
2. Submit policies and procedures that describe opportunities for consumer feedback, input, and procedures for incorporating this information in service provision. Also include one or more examples of issues that have been reviewed in your specific program because of consumer feedback. Attach blank copies of consumer feedback forms used by your program (e.g., consumer satisfaction surveys). (See page 36 BSAS Terms and Conditions).
3. Re-submit an updated Affirmative Marketing Plan that reflects your programs business relationships with any Minority and Women's Business Enterprises (M/WBE) or certified business with the State Office of Minority and Women's Business Assistance (SOMWBA) in FY 04

**Specific Items**

1. Please attach program policies and procedures describing how you will assist clients in accessing other ATS programs if you are unable to accommodate them. Provide at least 3 examples. Also provide the number of clients that have been referred elsewhere due to this policy in FY2004.
2. Provide an example of how your program has developed and provided support services. Also, describe your support services and referrals for family members and significant others.